



SOCIAL INCLUSION GRANTS 2021-2022

Sparked by an unfortunate racially charged incident in our community in 2015, The Clinton family and MBEF partnered to create a Social Inclusion Grant Program to fund programs that educate our community, inspire an open, honest, and inclusive culture in our schools, and encourage people to stand up against racism and discrimination in our community. MBEF and our school district believe that no student or MBUSD community member should feel isolated and disconnected from their school communities. Affirming this belief, MBUSD has adapted their districtwide goals to include “Create a culture of inclusion that supports and engages all students, staff, stakeholders and community members.”

The MBEF Social Inclusion grants are not intended to replace existing district funding, but they are an opportunity to seed inclusion ideas in our schools and provide funding for projects that may be beyond the scope of district or school site funding. Projects must align with department, school, and district goals, and therefore require approval through MBUSD administration at the appropriate school site. Students, parents, and community members are encouraged to submit a proposal with support from the MBUSD teachers as well.

The criteria for selecting Social Inclusion Grants draws from the Annie E. Casey Foundation and California Tomorrow. Programs funded by the Social Inclusion Grant Fund must touch one or more of the following themes and activities:

Social Inclusion Grant Criteria:

- Planning and acting on becoming a more inclusive and equitable community;
- Helping students and families to understand the root causes of inequalities based on one’s race, ethnicity, religion, economic status, culture, sexual/gender orientation, and ability;
- Helping students and families establish what constitutes persecution, and understand the impact that hate crimes have on individuals and communities;
- Helping students and families to understand, respect and celebrate all people;
- Supporting personal, professional, and organizational learning by:
 - Drawing upon technical assistance and coaching (expert, external, and peer);
 - Seeking input, honest feedback, and support from community and/or civic leaders;
 - Connecting with and supporting peers in organizations who are leading change.

Eligible Applicants

All students, parents, teachers and district leadership in the Manhattan Beach Unified School District are encouraged to apply. Students and parents must have teacher and principal approval and support for their specific grant application. Grant proposals that demonstrate collaboration across grades, schools or disciplines are especially welcomed. It is our hope that successful grants will be replicated, shared or adopted districtwide.

Project Period

All approved Social Inclusion proposals must take place in the application year – before, during or after school.

Grant Application Assessment and Evaluation

Proposals must be submitted on the MBEF Social Inclusion Grant Application. Please be clear and concise in your responses and address all topics on the submission form. Information on **who** the program will benefit, **why** it is valuable to students, **how** it will be implemented, **what** is particularly innovative, and **when** it will be considered successful.



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Timeline

- Submission – All proposals must be received by October 1, 2021 via the electronic application or by emailing the completed Grant Application form.
- Evaluation – Proposals are presented to the Social Inclusion Grants Committee.
- Announcement – Awards will be announced by October 30, 2021.
- Funding – Grants funds will be available by October 30, 2021.
- Expenditures – Funds must be spent by June 30, 2022.
- Reports – Interim reports are encouraged and appreciated. Invitations to events related to the grant should be extended by email to Hilary Mahan at hilary@mbef.org.
- Final Evaluation Report – Use the approved form and submit by June 30, 2022.

Funding

Social Inclusion Grant awards range from \$250 to \$2,500 for individual teacher applications, and up to \$5,000 for collaborative ventures including two or more teachers. Collaborations are encouraged and will be given priority. A total of \$15,000 in funding is available for the 2021-22 school year.

Allowable Costs:

- Materials and Supplies: Supplies directly related to the development or implementation of the educational activity;
- Travel: Reimbursement only for cost of school buses. Incremental charges for coach or other transportation will not be reimbursed. Please also provide purpose and destination of trip, number of buses needed, ticket or admission fees (including aides), or travel and substitute days required for school visits;
- Guest Presenter/Speaker Fees;
- Student Fees: Costs associated with registration or admission fees.
- Substitute teacher costs
- Prizes: Cost of school spirit wear, ice cream /pizza parties, or other prize not to exceed 20% of grant award.

Approval

The Social Inclusion Grant Committee is made of up at least three Board Members and three Advisors. Advisors are individuals who do not serve on the MBEF Board and are not current educators or administrators in our district. Each proposal is evaluated individually by each committee member and then further evaluated as a group during 1-2 scheduled meetings.

Applicants who are not granted funding are encouraged to seek feedback and to resubmit applications in the following year. Re-application and approval are required to implement the program for subsequent year(s).

Reimbursement Process

There are two options for purchasing your grant materials and supplies:

- Purchase Order Process. It is preferred that you order your supplies directly through MBUSD's purchasing process. Your point of contact for purchase orders is Sheryl Sarabia at [SSarabia@mbusd.org](mailto:ssarabia@mbusd.org).

OR



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- **Receipt-Based Reimbursement.** Requires original receipts plus an invoice voucher form signed by your principal. If you purchase online, be sure to print the verification of your purchase. **Please do not forget to get your principal's signature** on the invoice voucher otherwise your check can not be printed. Make a copy of your original receipts for your personal records.

Final Evaluation Report

Reports are a critical and essential part of the grant process because they allow MBEF to share these exciting projects with the MBEF donor community, and because they enable MBEF to publicize your efforts within the MBUSD teacher community in order to inspire new projects and to promote conversations and collaboration. Failure to complete the Final Evaluation Report Grant by June 30, 2022 may affect the potential for the grant to be funded again if re-submitted. Awardees will be listed on the MBEF website.

If you have any questions about the application or approval process, please contact the MBEF Social Inclusion Grants Committee at inclusionngrants@mbef.org or MBEF Executive Director, Hilary Mahan, at hilary@mbef.org.